

SRS Exhibit Worksheet

SRS Job

Please send exhibits organized and in order

OCR Job

Affiliate (Firm) Name:

SRS Job Number: Court Reporter Name:

OCR Job Number:

* Witness Full Name

** Remember, each witness goes on a separate worksheet**

Number of Exhibits: Total Number of Pages:

Any Exhibits Missing: Yes Retained by Attorney * Other (please explain)
 No Retained by Witness

Exhibit Reproduction:

Drop Box Exhibits to CR

Scanned Exhibits Hard Copies Yes No # of Copies

Color Copies Hard Color Copies Yes No # of Copies

Disc Exhibits(an exhibit that is on a disc): Yes Copy Disc Yes #Copies
 No No

Return Originals to Witness

Address:

Return Originals to Attorney

Steno Only

Other: Please Explain

Special Instructions:

Office Use Only

On E Scan _____

Scanned

Drop Boxed to CR _____

Mailed